

English Classes for **Winter** Quarter 2021

Taught by Ms. Layton, Online Via Zoom



Quarterly calendar – 英文班具体日期 (冬季)

- Wednesday lessons: 1/5 – 3/9, 2022 (straight 10 weeks)
- Saturday lessons: 1/8 – 3/12, 2022 (straight 10 weeks)

Course schedule & tuition– 上课时间及学费

	Lesson Time (Each lesson is 50 minutes)		Early Bird Tuition Deadline 11/20/2021	Regular Tuition Deadline 12/20/2021
	Wednesday	Saturday		
1 st Grade	4 pm		\$375	\$395
2 nd Grade		3 pm	\$375	\$395
3 rd Grade		4 pm	\$375	\$395
4 th Grade		1 pm	\$375	\$395
5 th Grade	5 pm		\$375	\$395
6 th Grade		10 am	\$375	\$395
7 th Grade		2 pm	\$375	\$395
PSAT (8 th Grade)	6 pm		\$375	\$395
SAT / ACT (9 th -11 th Grade)	7 pm	11 am	\$375	\$395
SAT / ACT (9 th -11 th Grade)		5 pm	\$375	\$395

Important notes - 注意事项

1. Our lesson level is higher than regular schools'. Please don't skip a grade when registering.
2. Registration fee for new student or returning student after a 3-quarter or longer break is \$35.
3. Late payment fee after the regular tuition deadline is \$10 per student.
4. For partial-quarter attendance, tuition per lesson is \$45 at the early bird rate and \$50 at the regular rate. Tuition for all lessons you plan to take in the quarter should be submitted together in one transaction (instead of multiple transactions). If adding lessons after the payment had been submitted, each lesson is \$60.
5. Sibling discount is \$10 for the 2nd or more children, applying to the quarterly tuition only.
6. No refund or credit under any circumstances after tuition is paid, regardless of when it is paid.

About homework – 关于作业

- Ms. Layton will email the homework to you at least 24 hours before each lesson.
- You will need to print the homework and bring it to the Zoom lesson, as you will be using it in class.



Absence policy – 缺课如何处理

Per tuition policy, there is no refund, credit, makeup lesson, or any fee adjustment for student's absence. However, since SAT/ACT (9th-11th Grade) has 3 groups taking the same lesson, it is possible to have a makeup lesson if you get Ms. Layton's approval. Please note:

- **Wednesday students** may make up on the following Saturday.
- **Saturday students** may make up on the previous Wednesday. Note: Since Wednesday lessons are first, you can't make a Saturday lesson afterward. You need to plan ahead to make it up beforehand.

How to register / pay via Zelle – 如何注册 / 网上付款

- **For new students:**
Please click <http://washingtoninternationalschool.com/pub/registration.general.pdf> to download the registration form, fill out, and email it to info@washingtoninternationalschool.com. We will email you the fee information. Please don't calculate the fees on your own.
- **For returning students:**
Please pay tuition based on the instructions below. No need to fill out the registration form again.
- **Please pay online by Zelle:**
Zelle works 24 hours, very efficient! Please don't wait until the last minute as we need time to send the lesson instructions and homework to your student.
 - a. Here is how to do: <https://promo.bankofamerica.com/zelle/>. (Note you don't need to have a BOA account. You can pay from any bank account.)
 - b. Our school email for Zelle transaction is: info@washingtoninternationalschool.com.
 - c. Please don't combine multiple students in one payment. Each student should pay individually. Please put a memo to ensure the payment is credited to your child's account: **Student's full name, Quarter, Lesson day&time.**
Example: Zoe Wang, Summer, S3 (meaning Saturday 3 pm class)
- After making a Zelle transfer, you will get a confirmation from your bank. Please forward the confirmation to info@washingtoninternationalschool.com. We will then email you the lesson instructions.

Questions? Please email info@WashingtonInternationalSchool.com. Thank you!

有问题的话请发邮件到上面信箱，谢谢。祝上课愉快!